

New Jersey State Department of Education  
**OFFICE OF VOCATIONAL – TECHNICAL, CAREER AND ADULT PROGRAMS**  
Carl D. Perkins Vocational and Technical Education Act of 1998  
and/or  
State Vocational Education

## FISCAL YEAR 2004 PERKINS FINAL REPORT

Due Date: October 15, 2004

PROJECT PERIOD: 7/01/2003 to 6/30/2004

### TITLE PAGE

1. CHECK ONE:    ☐ SECONDARY    ☐ POSTSECONDARY

2. PROJECT NUMBER: _____ 04		2a. Check one: <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> CONSORTIUM	
3. ELIGIBLE RECIPIENT:		3a. COUNTY NAME: 3b. COUNTY CODE:	
4. NAME OF PROJECT DIRECTOR:	4a. TEL: (    ) _____	4b. FAX: (    ) _____	
5. ADDRESS:		5a. E-MAIL ADDRESS:	
6. NAME OF BUSINESS ADMINISTRATOR/CHIEF FINANCIAL OFFICER:		6a. TEL: (    )	
7. Approved Amount:	8. Expended Amount:	9. Unexpended Balance to be Refunded to NJDOE:	
\$ _____	\$ _____	\$ _____	



# **FISCAL YEAR 2004 PERKINS FINAL REPORT**

## **TITLE PAGE**

<b>INSTRUCTIONS FOR COMPLETING THE TITLE PAGE OF THE FISCAL YEAR 2004 FINAL REPORT</b>
--

**Refer to the original approved FY2004 Spending Plan budget or the most recently approved budget amendment, including all Memoranda of Record, before completing this report.**

**Items 1-6a.** Complete all identifying information;

- 7. Enter the approved total amount** from the FY2004 Notification of Award. If a consortium, enter the approved total amount of the entire consortium;
- 8. Enter the amount expended** during the project period;
- 9. Subtract the amount in item 8** from the amount in item 7 and enter the difference in item 9. This unexpended balance amount shown in item 9 must be refunded to NJDOE.

**Send a check for the unexpended balance, payable to: "Treasurer, State of New Jersey," with a copy of the Title Page of this report to:**

**Department of Education  
Office of Budget and Accounting  
Revenue and Grant Services  
P.O. Box 500  
Trenton, NJ 08625-0500**

Send the **original and one copy** of this completed final report plus a **copy** of any refund check to:

**Marie Barry, Acting Director  
New Jersey Department of Education  
Office of Vocational – Technical, Career and Adult Programs  
P.O. Box 500  
Trenton, NJ 08625-0500**

You may locate forms and guidelines through the New Jersey Department of Education Web site at <http://www.state.nj.us/education>. Click on the word "*Grants*" and then "NJDOE *Entitlement Grants*." You will find the Carl D. Perkins grants listed.